PROJECT MANAGEMENT: RUNNING A SUCCESSFUL PROJECT

This one-day program is designed for those who are, or who have been, involved in a project and who are already familiar with the key PMI procedures for running a successful project. The Management Development Centre's, "Project Management—Fundamentals" introduced the key skills as designed by the "Body of Knowledge" (PMBOK) by the Project Management Institute. This advanced workshop will enhance those topics and will build awareness of the applications necessary specific for your project team.

Objectives:

- Advanced project planning and control: best practices and case studies

- Project Management applications: Microsoft Project and online collaborative environments.

- Earned Value Analysis and Cost Benefit Analysis: assessing the progress and value of a project

- Costing, Budgeting and Cost Reduction

- Communication and Collaboration techniques

- Estimation techniques

- Risk Management

- Resource Allocation and Levelling

- Leadership techniques

- Qualifying Progress internally: how to rate the "doneness of tasks"

- Dealing with Scope Creep, Crisis Management, and Rescuing projects

- Reporting, Diarizing and other essential "paperwork"

Participants will understand project management concepts and the roles within project teams. This program is designed for all levels of accountability, as teams, tasks, deadlines and budgets are discussed to keep high pressure project environments under control.

Running a Successful Project	Fall 2019
Program Outline:	Date:
In-class Workshop	December 3, 2019

DID YOU KNOW?

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